

Commission Bylaws Briefing

February 3, 2009

Background

- **Purpose of Bylaws - Official rules and procedures that govern:**
 - **Transaction of business**
 - **Internal affairs of the Commission**
 - **Actions of the Port Commission**
- **Adopted by Commission resolution**
- **Original Bylaws passed in 1958**
- **Last amended in January 15, 2008**

Topics Covered in Bylaws

- **Preamble - Statement of Purpose and Aspirations**
- **Organization of the Commission**
- **Time and Place of Commission Meetings**
- **Order of Business**
- **Motions and Resolutions**
- **Commission Duties and Responsibilities**

Major Changes - Preamble, Article II:

- **Expanded Preamble**
(Preamble)
- **Additional procedures to fill a vacancy**
(Article II, Section 4)
- **More detail on committee structure and functioning**
(Article II, Section 6)
- **New clause on Port-related Board memberships**
(Article II, Section 7)

Major Changes - Article IV:

- **Work sessions eliminated**
(Art. IV)
- **Time/Date of Meetings:**
1 p.m. on the 1st, 2nd and 4th Tuesdays
(Art. IV, Section 1)
- **Quarterly meetings outside the Port**
(Art. IV, Section 4)

Major Changes - Article IV:

- **Transparency Code of Conduct incorporated into Bylaws**
(Art. IV, Section 6)
- **Executive sessions limited to two per month**
(Art. IV, Section 6(B))
- **Provision for meeting in absence of a quorum**
(Art. IV, Section 7)

Major Changes - Article V-IX:

- **Order of Business simplified**
(Art. V)
- **Motions and Resolutions must be seconded**
(Art. VI, Section 2, Art. VII, Section 2)
- **Commission Duties and Responsibilities**
(Art. IX)